

FREQUENTLY ASKED QUESTIONS (FAQ) FOR MICRO PACK CAMPAIGN – Q1 2021

NO	QUESTION	ANSWER					
1.	What is the latest campaign for unifi business customers?	 Customers who subscribe to unifi Biz 30Mbps plan throughout the campaign period between 25th January 2021 to 31st December 2021 will enjoy free listing on cari@unifi e-commerce platform and Marketing by unifi, as well as RM120 off for Digital Marketing Solutions. Besides that, the 1st 100 subscribers each month for the first three (3) months of the campaign period will enjoy free Facebook Ads and Google Ads services. The unifi Biz packages eligible under this campaign are as below: <u>unifi Biz Plan</u> <u>Price/Month</u> <u>unifi Biz 30Mbps 2020</u> <u>RM99</u> *Promotion price is perpetual. 					
2.	What are the offerings for the unifi Biz plans?	 The offeri Offerings 	ngs for unifi Biz p unifi Biz 30Mbps 2020		elow: Marketing by unifi	Digital Marketing Solutions (DMS)	Social Media Marketing Package
		Description	Download: 30Mbps Upload: 10Mbps	https://ecomm erce.unifi.com .my/ E-commerce platform listing	updated in	Increase business presence and promote business online via digital platform	Social media
		Call Rate	 Calls Fixed to Fixed 20sen/min Calls Fixed to Mobile 20sen/min 				
		Contract			2 years		
		Promo Price (monthly)	RM99	FR	EE	RM120 Off	FREE for 1st 100 subscribers per month (For the first 3 months of the campaign period only)



NO	QUESTION	ANSWER					
3.	Who is eligible for this promotion?	 The promotion is open to all new and existing subscriptions from micro business segment customers only. Micro business segment is:- operates from home or small offices, with total employees of 20 and below Consumer-like behaviour Needs stable internet connection Price sensitive and big on cost saving Requires assistance to grow, go-to-market etc. This is subject to the service and coverage availability. 					
4.	How long is the promotion period?	 The promotion runs for a limited time only from 25th January 2021 until 31st December 2021. So hurry up and subscribe to unifi Biz plan now! 					
5.	Do I need to pay any upfront payment during application?	 The upfront payment collection will be based on the subscription touchpoints as below: Subscription touchpoints <u>Subscription touchpoints</u> <u>TMpoint /</u> <u>Reseller</u> <u>TM Staff</u> <u>Business</u> <u>NA</u> <u>RM200</u> Company <u>NA</u> <u>RM200</u> If the service application is made without the verification of Business Registration Number (BRN), the customer is subject to an upfront payment of RM200. 					
6.	Where can I subscribe to this promotion?	 You can subscribe to this promotion from the following touchpoints: Any TMpoint outlets nationwide Selected TM Authorised Dealer / Resellers nationwide TM Direct Sales unifi portal at <u>https://www.unifi.com.my/business</u> 					
7.	Will I be tied to any contract for my unifi Biz plan subscription?	Yes, all unifi Biz plans come with a 24-months contract.					



NO	QUESTION	ANSWER
8.	Can I still enjoy the promo price after the 24- months contract ended?	 Yes, customers will continue to enjoy the promo price, as long as the account remains active.
9.	What will happen if I terminate my unifi Biz plan or DMS before the contract period ended? Is there any penalty fee that I have to pay?	 If you terminate the subscription before the contract period ends, you will be charged with a penalty fee for unifi Biz only i.e. the fees of the remaining months will be imposed. Customer who wishes to terminate the DMS within the contract period is required to provide a written notice to TMIM via email at wecare.enquiry@tm.com.my. However, the subscription fee paid by the customer for the remaining duration of the contract will not be returned.
10.	Can I subscribe to multiple unifi Biz line under one (1) user account?	 The maximum number of customer for every installation address, is one (1). The maximum number of services allowed for each customer is three (3) services for every subscription address.
11.	Does my subscription come with any equipment from TM?	 Yes, you will receive the below items for FREE: Telephone set (DECT phone) Wireless modem



NO	QUESTION	ANSWER
12.	How will TM give the FREE cari@unifi E- commerce listing and Marketing by unifi to selected customers?	 The eligible customers will receive an email from unifi Business Club (uBC). Customer is required to click on the provided link, complete their details and submit the request. You can then enjoy the service upon receiving a confirmation email from cari@unifi and TM Rewards. Please go to cari@unifi page at <u>https://ecommerce.unifi.com.my/</u> to fill up your business listing info and agree to the T&C. You will then receive an acceptance email. Once completed, customer will have the opportunity to be featured in TM Rewards EDM. You will be selected based on listing in cari@unifi (based on selected criteria) and your business details will be featured in the EDM.
13.	How can I enjoy the RM120 Off for Digital Marketing Solutions (DMS)?	 To enjoy the RM120 off for Digital Marketing Solutions (DMS), please click on the link <u>https://yellowpages.my/dms/</u> provided in the email from uBC to register for the DMS add-on. You will need to insert promo code which is also provided in the email from uBC to enjoy the discount.
14.	How can I enjoy the FREE Social Media Marketing Package for Facebook Ads and Google Ads services?	 This offerings is specially offered to the 1st 100 customers per month in the first 3 months of the campaign period. We will be contacting the 1st 100 customers to inform on this privilege via uBC email.
15.	Who should I contact if I need any assistance or service inquiry?	 Easy, you can contact us via TM's digital channels such as: myunifi app (available for Android and iOS) unifi portal - unifi.com.my unifi online community forum at community.unifi.com.my Email - <u>help@tm.com.my</u> Facebook - <u>https://www.facebook.com/weareunifi/</u> Twitter - <u>https://twitter.com/helpmeunifi</u> cari@unifi - support.cari@unifi.com.my Digital Marketing Solutions, FB & Google Ads Hotline - 1 300 88 9355 Email: wecare.enquiry@tm.com.my



NO	QUESTION	ANSWER
		 Should you require a face-to-face interaction, you may visit any of the TMpoint outlets nationwide for further assistance.



GENERAL FREQUENTLY ASKED QUESTIONS (FAQ) FOR UNIFI BIZ

NO	QUESTION	ANSWER				
		GETTING TO KNOW				
1	What is unifi?	 unifi, a premier brand under Telekom Malaysia Berhad (TM), is the one and only convergence brand that brings you four technology leading products – unifi Home, unifi Mobile, unifi TV and unifi Wifi, for residential and business customers all under one roof. For more information on unifi, you can visit unifi.com.my. 				
2	What is unifi Biz?	 unifi Biz includes High Speed Internet of up to 800Mbps, Voice and complete Business Solution of customer's choice that can boost their sales and maximise their profits. More information on unifi biz is available via <u>unifi.com.my</u> or kindly visit any of our TMPoint outlets nationwide. 				
3	How can unifi Biz benefit businesses?	 unifi Biz will enhance customer experience by providing fast internet speed and an array of business solutions that suits their business needs. unifi Biz will enable business customers to boost their business operations and maximise their profits by offering affordable packages with great value and savings. unifi Biz also allows customers to maintain their existing TM phone number with NO additional fee. 				
5	Are there any extra features that I will receive with the unifi Biz offering?	You can enjoy the below features along with unifi Biz offering: Features Benefit Installation & activation WAIVED Wifi@unifi UNLIMITED Wifi@unifi (until further notice) Wireless router INCLUSIVE Restoration up to 12 working hours * Wireless router is applicable to new installation only.				
6	Among the benefits of unifi Biz is "Restoration time of up to 12 working hours". What does this mean?	 Should there be any service downtime, TM will try its best to restore the services within 12 working hours. The 12-working hours is based on TM's operation hours – from 8:30 am to 5:30 pm (from Sunday to Thursday for Kedah, Kelantan, Johor and Terengganu; from Monday to Friday for other states) excluding public holidays. 				

•



7 What are the Add-Ons offered to customers of unifi Biz?

Customers can pick and choose their preferred Add-Ons that will boost their broadband experience. Add-Ons for unifi Biz are as below:

NO	ADD-ONS	DESCRIPTION	OFFERING
1.	Simple Voice Plus Plan	Voice package for national call with affordable monthly commitment	 Additional from as low as RM30/month Inclusive usage up to RM70 RM30 rebate for usage more than RM150
2.	Voice IDD	Voice package for international call with affordable monthly commitment	 Additional RM30/month Inclusive 500 minutes to selected 8 countries. Beyond rate at 20sen/min
3	Additional voice line	Multiple voice line solution to unifi customers	 Additional from as low as RM45/month Free Single Line Telephone (SLT) or DECT Phone per line Call rates: 5 sen/min to fixed and 15 sen/min to mobile
4	unifi Mobile	Unlimited experience for never-ending data, calls and SMS with our unifi mobilebiz postpaid plan	 Plans from as low as RM99/month Unlimited Data Unlimited Calls Unlimited SMS Additional plans from as low as RM79/month per line when you subscribe to 5 lines or more Unlimited Data Unlimited Calls Unlimited SMS
5	Fixed IP	Fixed IP assigned for hosting capabilities and easy maintenance with lower cost	 Additional from 1 Fixed IP RM200/month 5 Fixed IP RM300/month
6	SurePay™	Payment and collection solution that accept debit and credit card with mobile Point of sales (POS)	 Additional from as low as RM25/month Accept debit & credit card payment Secure & easy accessible



		7 8	SurePay POS™ Security and Surveillance	Payment and collection solution that accept cash with Cloud Point of Sales (POS) Provide a complete business and home security solution with real-time monitoring service	Additional from as low as RM99/month • GST Ready • Accept cash payment • Secure & easy accessible Additional from as low as RM99 / 1 unit IP camera/month • Real time monitoring service
		9	unifi TV for Business	More than 100 channels to choose from	 Additional from as low as RM70/month Best world class entertainment Choose from over 100 channels (Fun Pack or Corporate Pack or Sports Pack)
		10	Instaweb	Instantly convert your Facebook page into a website	 Additional from as low as RM49.90/month 1-Year domain with webhosting Unlimited pages with maintenance & support
8	What is the contract period for unifi Biz and its Add-Ons? Is			d and penalty for ur elow for more inforr	nifi Biz and its Add-Ons vary. Please mation:
	there any penalty imposed if I terminate the	NO.	. ITEMS	CONTRACT PERIOD	PENALTY IF TERMINATION WITHIN CONTACT PERIOD
	services within the contract period?	1.	unifi Biz	24 months	The remaining months of monthly subscription fee of unifi Biz package (price before discount).
		2.	unifi Mobile	Not Applicable	Not Applicable
		3.	Simple Voice Plus	Not Applicable	Not Applicable
		4.	Voice IDD	1 month	1 month of subscription fee
		5.	Additional voice line	24 month	RM200/line
		6.	Fixed IP	12 months	RM200
		7.	SurePay™	Not Applicable	Not Applicable
		8.	SurePay POS™	24 months	2 months of subscription fees



		9	Surveillance	36 months	Up to maximum 6 months subscription fee	
		1(). unifi TV for Business	12 months	The remaining months of monthly subscription fee of unifi TV pack	
		1'	. Instaweb	12 months	The remaining months of monthly subscription fee	
			•		e outstanding bill prior to the termination refer to your service Terms & Conditions.	
			ELIG	IBILITY		
9	Who is eligible to subscribe to unifi Biz?	 unifi Biz packages are open to all new and existing customers, subject to service and coverage availability. 				
10	Are Non-Malaysians eligible to subscribe to the packages?	 Yes, the packages are also open for non-Malaysians to subscribe. 				
	V	DICE	OFFERING, DOWI	NLOAD & UPLO	AD SPEED	
11	What are the voice call charges under the unifi Biz	 Under unifi Biz packages, calls from Fixed to Fixed and Fixed to Mobile will be charged 20 sen/min (including local calls). 				
	packages?	 Check out our latest campaign on the complimentary voice minutes. 				
12	Why is the upload speed different from the download speed?	 unifi is committed to providing higher bandwidth to our customers. Based on our findings on consumer behavior, most of their activities spent on the Internet require higher download speed for seamless internet experience, for instance: video streaming, social networking, downloading materials, etc. 				
		0 9 u	ur subscribers. Fro 0% of total users o	om the usage sta only use less than	s sufficient to provide good experience to tistics of our current unifi biz customers, 5Mbps upload speed. Common genuine d video streaming and other high latency	
13	I need higher upload speed. Do you have any packages that can suit that requirement?	 The upload speed for all unif Biz plans is sufficient to provide a trusted internet experience to our subscribers. For customers that require higher upload speed, we encourage them to subscribe to our unifi Biz lite 100Mbps plan™ to enjoy maximum upload speed that we can offer. 				



		SERVICE AVAILABILITY
14	How do I check the service availability in my area?	 You can check service availability in your area online at <u>www.unifi.com.my</u>, via Live Chat at care@unifi app or <u>unifi.com.my/chat</u>, visit any TMPoint outlets nationwide, tweet us <u>@helpmeunifi</u> or message us at <u>facebook.com/weareunifi</u>.
		REGISTRATION
15	How do I subscribe to unifi Biz?	 Customers may register at any nearest TMPoint, TM Authorised Dealer (TAD), resellers, SME consultants & TM Sales Center.
		 Registration via unifi portal <u>unifi.com.my</u> will be made available soon.
16	I'm not a Malaysian, can I subscribe to unifi Biz via online, TM Authorised Dealer (TAD) or resellers?	 You can register to our unifi Biz plans at any TMPoint outlets.
		UPGRADE / DOWNGRADE
17	Can I change my existing plan to the new unifi Biz plans?	 Yes, you are allowed to change to the higher/lower speed package at any time. However, you will be tied to a new contract period regardless if you are within or beyond the contract period. Depending on the promotion, contract renewal may not be applicable. Do check our latest promotion campaign.
18	Can I change or subscribe to BIZ5 / BIZ10 / BIZ20 / BIZ30 / BIZ50 / BIZ100 / business broadband packages?	 With the introduction of unifi Biz, the previous packages i.e. BIZ5 / BIZ10 / BIZ20 / BIZ30 / BIZ50 / BIZ100 will NO longer be available. Therefore, customers will not be able to subscribe to those plans.
19	My current BIZ package is still within the contract period and I wish to upgrade to the new unifi Biz plan. Will I be penalised?	 No, you will not be penalised. By subscribing or changing to a new plan, you will be tied to a new 24-month contract.
20	Where can I change my unifi Biz plan?	 Any request to change your unifi Biz plans can be done at all TMPoint outlets nationwide, TM Authorised Dealer (TAD), resellers, SME consultants & TM Sales Center.
		 Registration via unifi portal <u>unifi.com.my</u> will be made available soon.



21	If I am an existing unifi Biz subscriber with unifi TV Media Box (Set-Top-Box) and I have changed to the new unifi Biz plan, can I still use my existing unifi TV STB?	 Yes, you can still experience the unifi TV content from your existing Media Box (STB provided that you are subscribing to any of the unifi TV pack whether it is biz sport/ biz fun/ biz corporate. 		
22	If I am subscribing to unifi Biz plan with unifi TV pack, am I eligible to subscribe to the unifi TV pack with Media box?	 unifi Biz plan with unifi TV media box will be offered during limited time promotion only. You may check out the promotion packages we have from time to time. 		
		SPEED TEST		
23	How do I check the speed of my unifi Biz?	 Once your unifi Biz has been activated, you can run a speed test via http://speedtest.tm.com.my/. 		
24	I am an existing unifi Biz customer and planning to upgrade to unifi Biz. What do I need to do after TM has successfully upgraded my speed / package?	 Step 1: You are required to turn off your wireless router for 10 minutes to allow new configuration to take place before you can enjoy your new speed. Step 2: Once done, you can start testing your unifi speed at this link http://speedtest.tm.com.my/. Step 3: Click the 'GO' button on the front page and wait for the test to complete. Step 3: Click the 'GO' button on the front page and wait for the test to complete. Step 3: Click the 'GO' button on the front page and wait for the test to complete. Step 3: Click the 'GO' button on the front page and wait for the test to complete. Step 3: Click the 'GO' button on the front page and wait for the test to complete. Step 4: The test will show the result of your current upload and download speeds. 		



		TM	⑦ SPEEDTEST
		© PING © DOWNLOAD 6 33.7 ms Mbps	AGAIN
		⊖ JITTER ⊙ UPLOAD 3 19.8 ms Mbps	COPY LINK () (F
		TM 118.100.42.130	Telekom Malaysia Bhd Kuala Lumpur
		IMPORTANT NOTES:	, including Speedtest ^e , are used under license.
			ed test, please stop any ongoing downloading any programmes that may be utilizing your ng, etc.
			er wireless, however, for accurate results, it is o be done over wired connection by using LAN unifi biz installation.
		 Simply plug the LAN cable free port LAN1 to LAN3 (any of the second secon	rom your computer to your wireless router LAN nem).
		LAN cable	Wireless Router LAN ports
36	Why didn't I get the speed as advertised?	feature offered to our custome interference and obstruction	rvice. Wireless connectivity is a complimentary or via the wireless router and it is subject to ons factor. Check out our website experience/index.html to learn more.
		 (a) Locations of websites; whe international websites; (b) Capacity of visited web serve huge traffic demand from use download speed is restricted (c) Network congestion as a restrict of Running multiple application such as Peer-to-Peer e.g.: B 	ffected due to several factors such as: re users may experience lower speed from er, where some web servers cannot cope with ers OR do not have enough capacity OR where to ensure fair level of service; ult of network maintenance or outages is simultaneously like user other applications ttorent hifi Home bandwidth at customer's premise at



25	What can I do to improve the speed via wireless connectivity?	 We recommend customers to practice these tips in order to improve the speed via wireless connectivity: 	
		 (a) HEAT - Place your wireless router away from areas with high temperature as heat will affect the router performance and browsing experience. a. Wireless router should be placed in an open area to allow heat ventilation. b. Place the broadband equipment next to each other instead of stacking it up to reduce the risk of overheating. 	
		 (b) DISTANCE – Wireless router has distance limitations when it comes to signal range. As distance increases, the signal becomes weaker. a. Consider placing your Wireless router in an area where you would frequently do your browsing activities 	
		 (c) OBSTRUCTION – WiFi signal efficiency will decrease when it passes through physical obstruction e.g.: thick walls, metals and solid objects. a. Consider placing your Wireless router in an open area to maximise signal reception b. Avoid placing your router in a closed cabinet, secluded room or under the stairs. 	
		 (d) ELECTROMAGNETIC INTERFERENCE – Signal waves generated by home appliances such as microwave ovens, refrigerators, baby monitors can interfere with your WiFi connectivity. a. Place your Wireless router away from the home appliances b. Avoid sharing the power socket that is connected with the home appliances. 	
		 (e) WIFI SECURITY PASSWORD – A user may hack into your WiFi security password to get free connectivity. The more users connected to your Internet, the more bandwidth will be consumed; thus affecting your browsing experience. a. Consider setting a unique and strong WiFi security password. b. Consider changing your WiFi security password from time to time. 	
		 Alternatively, customers can visit this <u>link</u> for further information on tips to enhance your wireless connectivity speed. 	
	RELOCATION		
26	What if I need to relocate my unifi Biz service? Are there any charges that I need to pay?	 Relocation request can be made at any TMPoint outlets and is subject to service availability at the new area where you wish to relocate the service. The relocation fee of RM300 shall be waived. For internal relocation within premise, there will be a relocation fee of RM300 for Entry Wall movement, and RM200 if without Entry Wall movement. 	



27	I'm subscribing to unifi Biz and I wish to relocate to an area that cannot be served with unifi Biz service. Can I terminate my unifi Biz service if my unifi Biz still within the contract period?	 If you relocate to a unifi non-serviceable area: You have the option to subscribe to any Broadband plan available depending on the area served. If you do not wish to subscribe to any of the Broadband packages available, unifi has the right to charge early termination fee of your unifi Biz account (if applicable). You will not be charged if you relocate to an address where unifi Biz or Broadband is not available. 	
		UNIFI INSTALLATION & ACTIVATION	
28	When will my unifi Biz service be activated?	 The lead time for your unifi service to be activated is up to seven (7) days from the date of registration. 	
29	How long does a typical unifi Biz installation and testing take?	 Installation and testing are expected to take approximately 4 to 8 hours depending on the type of customer's premise due to the sensitive nature of and the complexity involved in fibre installations. The installation processes include site survey, ducting, piping, electrical work and equipment configurations. 	
30	Does TM allow customers to appoint their own contractor to perform internal wiring?	 Yes, we do. You may call your own contractors to fix the internal wiring but unifi will not be liable for any damages resulting from any works done by third parties. 	
31	What are the charges for installation fee and equipment?	 Installation charge for unifi Biz is RM200 (currently waived for standard installation for the first 50 meters only). If your premise requires non-standard installation or additional cabling, extra charges will be imposed by TM Contractor. The standard package is also inclusive of equipment worth approximately RM1,000 that will be given free-of-charge to customers. 	
	TRANSFER OF OWNERSHIP		
32	Are there any charges if I request for change of ownership?	 Yes, change of ownership is subject to a one-off fee of RM10 per change request. 	
33	Where can I request for change of ownership?	 Change of ownership request can be made at any TMPoint outlets. Both existing and new owners must be present with their respective NRICs and related documents. 	



	UPFRONT PAYMENT			
34	Do I need to pay any upfront	 Yes. For unifi Biz service application made without the verification of a MyKad Reader, customer is subject to an upfront payment of RM200. 		
	payment during application?	 The upfront payment will be collected within 10 days from the date of their service activation. Customers will be notified by TM on their successful payment through SMS and the payment will be reflected in their next bill. 		
		PAYMENT & BILLING		
35	When will I get my first bill after I subscribe to unifi Biz package?	 The first bill can be expected around one (1) month after your service has been activated. The first bill will include pro-rated package fee (current usage) and one (1) month advance payment. 		
36	Do I pay a separate bill for the services	 All services offered under unifi Biz including unifi TV for Business will be in a single bill. 		
	bundled in the unifi Biz?	 For SurePay[™], SurePay POS[™], Security & Surveillance, unifi Mobile and services maintained after subscribing to unifi Biz (i.e. business broadband, TM Business line), customers will receive a separate bill. 		
37	Where can I pay my unifi Biz bill?	 You can pay your bill through several payment channels such as: care@unifi app unifi portal via <u>unifi.com.my</u> any nearest TMpoint or TMpoint Authorised Dealer (TAD) outlets POS Malaysia and branches of selected preferred online banking channels For hassle-free payment transactions, it is highly recommended that you subscribe to TM Autopay service. For the list of our authorised bill payment channels, click <u>here.</u> 		
38	How do I retrieve my unifi Biz bill statement?	 e-Bill (softcopy) – TM will send the e-Bill to your preferred email address, and it's FREE! 		
	Statement :	 SMS – You will also receive SMS text notification within 7 days after the bill is ready. The content is the bill amount, bill due date and unifi portal link to view the bill. 		
39	How do I change my email billing address?	 To change your billing profile, you may chat with us via Live Chat at <u>unifi.com.my/chat</u>, send an email request to <u>help@tm.com.my</u> or by making a request at your nearest TMPoint outlet. 		
40	I cannot open the unifi Biz softcopy bill attachment received in my email. What should I do?	 In order to view unifi e-Bill, please ensure your device is installed with Adobe Reader (version 7 or above). If you do not have the software installed in your device, you can download it for free from Adobe website. 		



41	I did not receive my unifi Biz monthly statements. What should I do?	 We will send your monthly unifi Biz bills to your registered email address. To ensure that you will not miss your monthly bills, please verify that your preferred email address for billing purposes is correct. Your unifi Biz bill may have been sent to your junk mail folder, so we would like to advise that the email address tmbilling@tm.com.my is added to your Address Book and/or the "Approved Sender" list.
42	Can I request to change my softcopy bill to hardcopy bill?	• You may change your bill type from hardcopy to softcopy via Live Chat at <u>unifi.com.my/chat</u> , send an email request to <u>help@tm.com.my</u> or by making a request at your nearest TMPoint. However, please note that you will be charged RM 2.00 per month for a hardcopy bill.
43	Can I check my previous month's statement?	 To check your previous bill, you may request your bill statements up to six (6) previous months via TM Sales Center or visit your nearest TMPoint outlet.
44	How do I make online payments via unifi portal?	 Step 1: Sign in to unifi portal at <u>unifi.com.my</u> Step 2: Select account Step 3: Click "Pay Now" button Step 4: Click "I Agree & Pay Now" button Step 5: Select payment method either Credit Card or Online Banking Step 6: Click "Proceed" to proceed with the payment.
		TELEPHONE SET
45	Am I eligible to get a telephone set if I subscribe to unifi Biz plan?	 All unifi Biz plans come with telephone set. Your telephone set model varies according to the unifi plans subscribed.
46	Where can I get another type of telephone set? (e.g.: cordless phone)	 Our voice service is compatible with any telephone set. You can get your phone set at the nearest TMPoint outlet or any telecommunications outlets.
47	If I have my own telephone set, who will install that phone for me? Any guideline?	 You can connect the phone on your own. It is as simple as the steps below: i) Connect telephone cable (RJ11) to telephone set ii) Connect the telephone cable (RJ11) to the Splitter's "Phone" port iii) Test your telephone set. Ensure there is a dial tone



	OTHER EQUIPMENT		
48	What should I do if I have a problem with my unifi Biz?	 For unifi Biz service inquiry or further assistance, you may contact us via TM's digital channels such as: Live Chat via the care@unifi app unifi self-help portal at unifi.com.my/chat Facebook at facebook.com/weareunifi Community at <u>https://community.unifi.com.my/</u> Twitter at @helpmeunifi. 	
49	What should I do if my unifi Biz equipment is faulty?	 If the fault is due to a manufacturing defect and the equipment is still under warranty, the equipment will be replaced for FREE. If the fault is due to customer, customer has an option to replace the equipment either by purchasing a new set of equipment at their own cost without the service contract period being extended or opt for renewal of service in which the contract period of subscribed service will be refreshed effective from the date of the equipment replacement and the equipment will be replaced for FREE. If any of your unifi Biz equipment is faulty, you may contact us via Live Chat at unifi portal unifi.com.my/chat, reach us via Twitter at <u>@HelpMeunifi</u> or message us at facebook.com/weareunifi. 	
50	Will I get a new equipment if I upgrade from business broadband/BIZ to unifi Biz packages?	 For existing broadband subscribers who upgrade to any of the unifi Biz plan, unifi will provide you with a new equipment. For the change of plan from BIZ package to unifi Biz plan, your equipment will not be changed. 	
51	Will the equipment warranty be refreshed if I upgrade to unifi Biz plan?	 Your equipment warranty will be refreshed for another one (1) year from the date of upgrade. The warranty will not be refreshed if customer upgrade within unifi biz packages and no new equipment is provided. 	
52	What are the other things that I should know about unifi Biz?	 These are additional information that may help you understand more about unifi Biz services: 1. If your premise located in a high rise building served via copper, you are required to terminate your existing business broadband service (if any) before subscribing to unifi Biz. 2. Minimal drilling is required for fibre installation to the premise. You will be responsible for providing a TV set and 4-socket extension cord to complete the installation. No installation appointment will be made for premise under renovation. 	



		 unifi Biz is a wired broadband service. Wireless connectivity is an additional feature that TM provides for free and is subject to interference and obstructions factor which may affect its quality. 	
		 unifi Biz account owner or authorised contact person must be available during the service installation. For high rise premises, owners are required to make arrangement with Building Management Office for installation permission, internal cabling and access to telecommunication room. 	
		5. For internal cabling, additional charges will be applied for standard cables more than 50 meters and payment will be made directly to the contractor.	
		 For other optional installation e.g. wiring inside ceiling or external cabling (pole to ground with surface cabling to premise), you may appoint your own contractor or deal directly with TM appointed contractor. Payment will be made directly to the contractor. 	
		7. Please provide a correct and valid billing e-mail address and hand phone number. TM will send your monthly bill via e-Bill to your registered email address. Apart from e-Bill, you will also receive SMS text notification within 7 days after the bill is ready. The content of SMS is the bill amount, bill due date and unifi portal link to view the bill.	
		 All unifi Biz equipment provided by unifi is covered by 12 months manufacturer's warranty. 	
		TERMINATION	
53	How do I terminate my Broadband subscription?	 Step 1: You may give us a 30-day notice on your intention to terminate the service via channels below: a. unifi portal at unifi.com.my b. Live Chat at unifi self-help portal at <u>unifi.com.my/chat/index.html</u> c. Email at <u>help@tm.com.my</u> d. TMPoint 	
		 Step 2: We will provide your pre-final bill indicating your outstanding balance. TM representative will call you within 7 days to confirm on your termination request. Upon payment settlement, we will proceed with termination order on day 31 from your termination notice. 	
		 Step 3: For unifi account, you will receive an SMS when your termination request is completed. Then, you may drop the Broadband Termination Unit (BTU) at TMPoint fast lane within seven (7) days to avoid any late charges. 	
54	What document do I need to bring for termination procedure at TMpoint?	 Just bring along your MyKad and Business Registration related form for verification. 	



55	What if I couldn't go to the TMpoint personally to terminate the service?	 If your company is registered under a personal name or trading/enterprise category, you are allowed to send an authorised representative to terminate the service on your behalf only for the following scenarios listed below: Scenario 		
		You have serious medical problem /unable to walk-in to TMPoint/ Critical Illness You are not in Malaysia (resides /	 Poctor's consent letter on the account owner medical condition/ Medical appointment card/any valid medical supporting document. A copy of the owner's IC/Passport Authorised person's IC/Passport Authorisation letter with the owner's signature. Business Registration related form A copy of the owner's passport or letter to prove that you are studying/working abroad 	
		working overseas)	 A copy of the owner's IC/Passport Authorised person's IC/Passport Authorisation letter with the owner's signature. Business Registration related form 	
		OKU	 A copy of the owner's IC/Passport Authorised person's IC/Passport Authorisation letter with the owner's signature. The owner's OKU card Business Registration related form 	
		Senior Citizen (60 years and above)	 A copy of the owner's IC/Passport Authorised person's IC/Passport Authorisation letter with the owner's signature. Business Registration related form 	
		Demise of the account owner	 Authorised person's IC/Passport The original / certified true copy of the death certificate of the account owner Business Registration related form 	
		Professional (R Number (BRN) on behalf of the • A copy • The rep • Original	ar company is registered as SDN BHD /BHD/LLP/ Ikhtisas (egistered)/Company without Business Registration , a company representative may apply for the termination e company with the supporting documents below: of the Director's IC/Passport resentative's IC/Passport Authorisation letter with the company letterhead as Registration related Form	
56	Where can I get sample of the authorisation letter?	 You may view a sample of authorisation letter <u>here</u>. 		
57	Do I need to return my device (phone/modem/ro uter etc.) upon termination?	(BTU).	ou are required to return your Broadband Termination Unit e termination request, we will advise on the type of devices urned.	



58	What will happen if I didn't return the device?	 Please note that you will be charged with a penalty of RM 500 if you didn't return the BTU.
59	I am a non- Malaysian, how would I receive my deposit upon termination?	 Your refund will be transferred into your preferred bank account within three (3) months / 90 days upon termination. Please ensure to provide us with your banking details via our support channels or at any TMPoint outlet nationwide upon successful termination.